

UNITED COLLEGE
THE CHINESE UNIVERSITY OF HONG KONG

Guidelines for Applicants

- (A) *Lee Hysan Foundation Research Grant Scheme*
(B) *Endowment Fund Research Grant Scheme*

1. The above two Research Grant Schemes are administered by the College's Committee on Cultural Interchange and Research.
2. The Research Grants may be awarded to faculty members who are appointed as regular members of United College.
3. Preference will be given to inter-disciplinary/exploratory research projects. Applications related to humanities, social science, general education and teaching will be particularly welcome.
4. The Research Grants applied for may cover the following expenditure items in the project proposal :-
 - (a) purchase of equipment, provided it is not available through other means;
 - (b) expenses on field trips (justification is required for travel expenses);
 - (c) purchase of supplies (justification is required for purchases of audio-visual and computer equipment);
 - (d) submission charges;
 - (e) rental and maintenance charges, if needed;
 - (f) wages for temporary workers; and
 - (g) costs for publishing the manuscripts of completed projects.
5. The resources available from the College research grant schemes are NOT meant to supplement large grants from Research Grant Committee and so on, but to be used mainly as seed money to incubate researches with a view to attracting larger grants from elsewhere. Lower priority will thus be accorded to applicants who:
 - (a) have previously received two or more grants from the College;
 - (b) are currently holding/co-holding projects funded by large grants from Research Grant Committee, Innovation and Technology Commission, and so on.
6. Grants under these two schemes may be applied for summer research projects to be conducted outside Hong Kong. Expenditure items applied for may include airfare, accommodation and other expenses required for the project supported. Applicants should give full justification on the need to conduct the research outside Hong Kong and detailed elaboration on the significance of the research outcomes.
7. Applications are invited and considered on a yearly basis. Unsuccessful applications will not be carried over.
8. The total grant amount for each successful applicant in a year shall not normally exceed \$30,000.