



United College – Gown Rental

Authorization Letter for collecting / returning the academic gown

I _____ (applicant's name in Chinese) _____ (name in English) _____ (SID), _____ (Department) hereby authorize my representative, to #collect / return a set of academic gown (Gown, hood and cap) on my behalf.

Information of the representative:

Name of the representative: _____ (CHI)

_____ (ENG)

*Student ID no./ HKID no.: _____

Contact Phone no.: _____

Applicant's Signature

_____ Date: _____ (DD/MM/YY)

Email: _____

Contact Phone no. _____

Home Address: _____

#Please mark on applicable option(s).

*Please note that the representative must bring along the original identity proof for verification purpose. The College would not process any case without original proof.