1. SPECIAL REGULATIONS IN RESPONSE TO COVID-19 PANDEMIC

1.1 Upon admission, residents will be required to check their body temperature, complete and sign the “Health Declaration Form”. Residents must declare that they are not undergoing mandatory quarantine. They also need to sign in and out at the hostel reception counter during the residential period.

1.2 Residents will be assigned a single room and allocated designated toilet and shower cubicles. Hostel facilities including common room, reading room and music room will be closed.

1.3 Residents should always wear a mask and follow social distancing measures in communal areas of UC student hostels. No gathering or eating will be allowed in pantry. No gathering of any kind will be allowed in student hostels until further notice.

1.4 Residents are expected to monitor their own health status on a regular basis. If you feel unwell, please seek medical advice immediately and report to the resident tutors or the Wardens. If there is a suspected or confirmed case of COVID-19, the College will request our students to follow the instructions given by the University’s Emergency Response Group and the HK Government. Residents might need to relocate to other room on a temporary basis.

1.5 No visitors will be allowed to enter or stay overnight at UC student hostels under the pandemic. Violators will face immediate expulsion from the hostels without refund of any kind. Further penalties may be meted out by the College Disciplinary Committee.

1.6 If the pandemic worsens, the College reserves the right to step up the preventive measures, including termination of residence period or temporary closure of hostels.

2. PRINCIPLES

2.1 Warden(s) are appointed by the University and the College. Warden(s) are responsible for upholding and implementing the hostel regulations.

2.2 Resident Tutors, guided by the Warden(s), will help to maintain peace, order and good administration of the hostel.

2.3 Resident Tutors and hostel staff designated by the Warden(s) are empowered to carry out un-announced room-checks to enforce the hostel regulations.

2.4 In cases of dispute, the UC Working Committee on Summer Residence has the right to re-allocate the hostel places. The Committee’s decision is final; no appeals will be entertained.

2.5 Residents should refrain from misbehaving and speaking indecently in such a way that offends good tastes.

2.6 Residents should be properly dressed in all public areas of the hostels.

2.7 Residents should take good care of all public properties, economize on the use of electricity and water, and keep the hostels quiet, clean and orderly at all times.

2.8 Residents should cooperate with the Warden(s), Resident Tutors and hostel staff to maintain a quality hostel life.

2.9 Any acute illness, accidents or extraordinary happenings in the hostels should be reported immediately to either the staff on duty, or the Resident Tutor(s) or the Warden(s).

2.10 No storerooms, except through special arrangements, are provided for residents in the hostels. Residents' personal belongings should be safely kept in their own rooms. The College or the hostel(s) is (are) not responsible for any loss or damage to residents' belongings under any circumstances.

2.11 Residents should not have meals in all public areas of the hostels, including pantries.

3. GENERAL RULES

3.1 The following behaviours are strictly forbidden in the hostels. Violators will be dealt with according to the “Disciplinary Action” in Section 4.

(a) Smoking (the University campus is smoke-free);
(b) Stealing others’ properties, including food in refrigerators;
(c) Stealing, including taking away or borrowing, without prior approval from the management or Residents’ Associations, any equipment, newspapers, periodicals, game sets or public properties
that belong to the hostels;
(d) Gambling (including the playing of mahjong, card games etc.);
(e) Having hot pots, cooking, burning candles in bedrooms or being engaged in any activities that would constitute fire hazards or trigger off the fire alarm system.
(f) Changing the existing circuits, or installing and using any electric appliances other than those permitted by the Warden(s). New application for using sizable electric appliances in student rooms during summer residence will not be accepted. Students who have sought permission to use sizable electric appliances in student rooms during their regular-term residence must re-apply and seek approval from the Summer Warden if they intend to use their electric appliances during summer residence. A surcharge of $140 will be imposed for each item. All electrical appliances must meet the safety standards of the Electrical & Mechanical Services Department. Violators will be required to pay a fine of $840 for each item not reported;
(g) Storing or use of dangerous items such as pistols, explosives and deadly weapons etc.;
(h) Keeping pets;
(i) Littering or storing personal belongings in public areas such as the corridors, the stairways or the fire exits;
(j) Keeping or consuming hard liquor (liquor with an alcoholic strength of more than 30%);
(k) Duplicating or lending out room keys to others;
(l) Hoisting of banners or wall-mounted items on the external wall of the hostel without prior permission of the Warden(s);
(m) Engaging in offensive acts such as video-taping/photographing other people without permission and/or creating disturbances like making excessive noise at night;
(n) Any conduct that violates the laws of Hong Kong.
3.2 Assigned rooms must not be let or sub-let to others. Room swapping within and between hostels of the College without prior approval from the Warden(s) concerned is strictly prohibited. Violators face immediate expulsion from the hostels; further penalties may be meted out by the College Disciplinary Committee.
3.3 Services are available at the reception counters from 8:30 am to 12:00 mid-night. The hostels do not receive any long distance collect calls for residents.
3.4 Residents can use the “CU Link” cards for entry into their respective hostels. Residents should under no circumstances lend the “CU Link” cards to others, tamper with the card reader or disturb the alarm system.
3.5 The hostels provide laundry and drying facilities. Clothes should not be aired in any places other than those specified. Each hostel has established its own laundry and drying system.
3.6 If a resident stayed away for more than one-fifth of the residential period, excluding public holidays, Saturdays and Sundays, his/her hostel place may be re-allocated to someone else in need without any refund of any kind.
3.7 Residents must carefully observe the calendar of the host. They must remove all personal belongings from the hostel rooms or other unauthorized areas like common room or corridors at the end of the residential period. A penalty of HK$160 per day will be imposed on any unclaimed belongings which will be subject to disposal after seven consecutive days. The College or the hostel is not responsible for any loss or damage. In addition, residents are required to pay the clearing and cleaning expenses incurred.
3.8 Residents should ensure that the room and its furniture are in good condition prior to checking out. Penalty will be imposed on any damage done accordingly.
4. DISCIPLINARY ACTION
4.1 Violation of Visiting Hours of Student Hostels:
(a) No visitors will be allowed to enter UC student hostels under the pandemic. Residents should not invite visitors to come or stay overnight in hostels. Violators will face immediate expulsion from the hostels without refund of any kind. Warden(s) may refer the case to the College Dean of Students’ Office or the College Disciplinary Committee for appropriate action, depending on the nature and gravity of the offence.
(b) If the visitors are UC residents, the violators as well as the UC residents involved will be punished according to the clause in 4.1(a).
4.2 For Smoking, Keeping/Consuming hard liquor and other General Cases:
(a) Violation for the 1st time: A written warning will be issued by the Warden(s) and copied to the
Dean of Students of the College for record. Warden(s) may refer the case to the College Disciplinary Committee for appropriate action, depending on the nature and gravity of the offence.

(b) Violation for the 2nd time: Repeat violators will face immediate expulsion from the hostels without refund of any kind; further penalties may be meted out by the College Disciplinary Committee as deemed appropriate.

4.3 All stipulations here in the Regulations should be strictly observed. Residents are also required to follow the anti-pandemic measures setup by Wardens until further notice. In case of any violation or any other unstated misbehavior, the Warden(s) may refer the case to the College Disciplinary Committee for appropriate action, depending on the nature and gravity of the offence.

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