

United College
The Chinese University of Hong Kong

Guidelines for Registration at Student Hostels (2022-2023)

A. Hostel Assignment

Hostel assignment is based on the preferences of the successful applicants and according to the following sequence:

1. Office-bearers of the Residents' Associations who remain in their respective hostels.
2. Old residents who choose to stay in the same hostel (not applicable to summer residence).
3. New applicants who have been assigned a hostel place.
4. Old residents who apply for inter-hostel transfer.
5. Computer draws will be used if the number of applications exceeds the reserved quota

*Successful applicants should report to the College Dean of Students' Office immediately if their hostel scores are incorrect. In case of dispute, the Working Committee on Selection of Resident Students reserves the right to re-allocate the hostel places within two weeks of admission. No refund of any kind will be made.

Students decided to relinquish the hostel place must notify the Working Committee on Selection of Resident Students **before 15 July 2022**. Otherwise, they will be disqualified from applying for hostel accommodation on campus in the following year (2023-2024)

B. Choosing Roommate

Residents may indicate their choice of roommate(s) by submitting online applications to the College website <https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13649880> **before 12:00 noon of 15 July 2022**.

C. Room Allocation

1. Room allocation is done by computer draws.
2. Communications are encouraged among residents from different faculties and year of studies.
3. Consideration will be given to residents with special needs.
4. All final-year residents are eligible to apply for single rooms in Bethlehem Hall except those using special quota for admission. The allocation will be done by computer draws.

D. Check-in Date

Residents can start to move into their respective hostels on Sunday, **4 September 2022** from 1:00 pm to 6:00 pm and complete the check-in procedures. Late admission should be reported to the respective wardens in writing and seek prior approval at least two working days in advance. Otherwise, the hostel places being assigned will be re-allocated to other students. All residents should check-in before 12:00 noon on Saturday, **10 September 2022**.

Special coach service will be arranged for residents in the afternoon of **4 September 2022**:

Route 1: University Station Entrance Piazza (Route No 2 Bus Stop) →ASR, BH →HSH, CCHH
12:00, 1:00, 2:00, 3:00, 4:00, 5:00, 6:00 (pm)

Route 2: University Station Entrance Piazza (Route No 2 Bus Stop) →HSH, CCHH →ASR, BH
12:30, 1:30, 2:30, 3:30, 4:30, 5:30 (pm)

E. Check-in Procedures

Upon admission, residents will be required to check their body temperature, complete and sign the “Health Declaration Form”. Residents must declare that they are not undergoing mandatory quarantine. Residents should fill in a registration form, present their CU Link cards (or HKID cards), together with two recent photos (with name, dept./year and CUID written on the back) and show the proof of their Rapid Antigen Test (RAT)’s result done on the move-in day to the warden when checking into hostel. Room keys will be issued upon completion of the procedures required.

All successful applicants should read carefully and follow the latest arrangement of “[Vaccine Pass](#)” announced by the Chinese University of Hong Kong. Starting from **31 May 2022**, all staff and students accessing campus via CU Link Cards are required to update their vaccination records with information about their **third dose** via the [COVID-19 Vaccination/Regular Testing Report System \(VTR\)](#), declaring they have been vaccinated in accordance with government requirements. This will ensure compliance with the updated arrangements for Phase 3 of the “Vaccine Pass” Scheme. For students who are unable to receive vaccination for medical reasons, submission of proof of medical exemption is necessary and follow the instruction to submit the valid negative PCR nucleic acid test report regularly.

F. Hostel Fees and other payment

The residential term for 2022-2023 will start on 4 September 2022 and end in May 2022. The annual hostel fee for a standard room is HK\$14,818 (HK\$19,264 for a single room in BH and HK\$10,370 for a converted double/triple room in CCHH and BH), to be paid in two installments. The air-conditioning fee is charged on a progressive rate, starting from HK\$1 per hour for the first 40 hours. Below is the table of the progressive rate of air-conditioning charge:

Hours	Charge per hour (HK\$)
First 40 hours	\$1
41 st – 80 th hours	\$1.2
81 st – 160 th hours	\$1.5
161 st – 240 th hours	\$1.8
241 st hours or more	\$2

Students are also required to pay a Residents’ Association fee HK\$40 and a refundable deposit HK\$1,000. Penalty will be imposed on damage done to any properties that belong to the hostel. Hostel deposit will be refunded at the end of the residential period.

*Students being assigned to the University I-House will be informed of details on room allocation and hostel fee in 2022-2023 by the I-House management office.

G. Payment Arrangement

Successful applicants are required to pay the hostel fees together with the tuition fees at the beginning of the new academic year. Students decided to relinquish the hostel place must notify the Working Committee on Selection of Resident Students **before 15 July 2022**. Otherwise, they have to pay the hostel fees in early September and get the refund during term time. Billing notification will be issued by the Finance Office of the University to residents by emails. Please follow the payment due date.

H. Rules for using Electrical Appliances

1. Residents should not use sizeable electrical appliances such as heaters, coolers, micro-wave ovens etc. in student bedrooms.
2. Residents intending to use sizable electrical appliances should obtain agreement from their roommates first and get approval by the warden. Relevant charges must be paid before using the appliances. Use of non-approved electrical appliances is liable to a fine.
3. For the sake of the hostel's collective interest, the size of TV set and refrigerator to be used should not exceed 21" and 30" respectively. Charge of HK\$280 per year will be imposed on each appliance.
4. If permission is granted by the warden to use other sizable electrical appliances, a surcharge will be imposed.
5. All electrical appliances must meet the safety standards of the Electrical & Mechanical Services Department.

I. Student Hostel Regulations

Residents must follow the United College student hostel regulations and any anti-pandemic measures setup by wardens. Please read the related documents on the College website before checking into hostels.
(https://www.uc.cuhk.edu.hk/wp-content/uploads/student-hostels/Hostel-Regulations_Eng.pdf)

May 2022