

Guidelines for Registration at Student Hostels (2022-2023)
Second-round Allocation

A. Check-in Date

Residents admitted in the second-round allocation should complete the check-in procedures at the information counters of their respective hostels during the period **24-30 September 2022**. Late admission or relinquishment of hostel place should be reported to the respective wardens and the College (hostel.uc@cuhk.edu.hk) in writing by email **on or before 26 September**. For late admission, please also state your check-in time which should be from 9am – 5:30pm. Otherwise the hostel places being assigned will be re-allocated to other students.

Warden Contacts:

Warden of Adam Schall Residence (ASR)	Ms. Crystal Cheung	kayeecheung@cuhk.edu.hk
Warden of Bethlehem Hall (BH)	Dr. Leung Tak-wah	leungtakwah@cuhk.edu.hk
Warden of Chan Chun Ha Hostel (CCHH)	Prof. Vivian Lee	vivianlee@cuhk.edu.hk
Warden of Hang Seng Hall (HSH)	Mr. Wong On-tung	ontung@cuhk.edu.hk

B. Check-in Procedures

UC student hostels will resume normal operation in 2022-2023. Since many students will be living together in hostels with shared public facilities, the risk of virus transmission will be high. All residents please follow the instructions of “[Vaccine Pass](#)” from the University. The University and the College strongly advise all CUHK staff and students who are eligible should complete their third dose and update their vaccination records with information about their third dose via [the COVID-19 Vaccination/Regular Testing Report System \(VTR\)](#), declaring they have fully complied with the updated arrangements for Phase 3 of the Vaccine Pass scheme.

All residents please show the vaccination record (vaccine name and injection date) bearing his/her name in English or Chinese issued by a healthcare institution or the government of the region where the vaccine was administered upon hostel check-in. If the vaccination record is not in English or Chinese or does not contain all of the above information, a written confirmation in English or Chinese issued by the healthcare institution or the government of the region where the vaccine was administered should be presented together with the vaccination record. Any COVID-19 vaccine approved by the HKSAR Government or the World Health Organization will be accepted.

Residents who are medically unfit for vaccination are required to produce (1) medical proof, which should also be submitted to the University via the [COVID-19 Vaccination/Regular Testing Report System \(VTR\)](#); and (2) a negative PCR nucleic acid test report within 96 hours from the community testing centers set up by the HKSAR Government or recognized laboratories upon hostel check-in. They can take reference from the list regularly updated in the HKSAR Government website: [Together, We Fight the Virus – Early Testing and Detection](#). They are required to take COVID-19 tests every 7 days at their own expense and furnish the test results to hostel staff and submit the results to the University via [COVID-19 Vaccination / Regular Testing Report System \(VTR\)](#).

For students arriving from overseas and have completed the HKSAR Government mandated quarantine, they can furnish the latest test report for this purpose provided it is conducted within 96 hours.

Upon admission, besides the vaccination record or medical proof from those who are medically unfit for vaccination, residents **must** present **CU Link card or identity document** (such as HKID card), the **proof of Rapid Antigen Test (RAT) negative result** done on the move-in day, **check temperature, fill in a registration form, submit Health Declaration Form and a passport photo** (with name, dept./year and CUID written on the back) to the warden. Room keys will be issued upon completion of the procedures required.

C. Hostel Assignment

Hostel and room assignments are done by computer draws.

**Successful applicants should report to the College Dean of Students' Office immediately if their hostel scores are incorrect. In case of dispute, the Working Committee on Selection of Resident Students has the right to re-allocate the hostel places within two weeks of admission. No refund of any kind will be made.*

D. Room Allocation

1. Room allocation is done by computer draws.
2. Communications are encouraged among residents from different faculties and year of studies.
3. Consideration will be given to residents with special needs.
4. All final-year residents are eligible to apply for single rooms in Bethlehem Hall except those using special quota for admission. The allocation will be done by computer draws.

E. Hostel Fees and Other Payments

The residential term for 2022-2023 will start in the beginning of September 2022 and end in May 2022. The annual hostel fee for a standard room is HK\$14,818 (HK\$19,264 for a single room in BH and HK\$10,370 for a converted double/triple room in CCHH and BH), to be paid in two installments.

The air-conditioning fee is charged on a progressive rate, starting from HK\$1 per hour for the first 40 hours. Below is the table of the progressive rate of air-conditioning charge:

Hours	Charge per hour (HK\$)
First 40 hours	\$1
41 st – 80 th hours	\$1.2
81 st – 160 th hours	\$1.5
161 st – 240 th hours	\$1.8
241 st hours or more	\$2

Students are also required to pay a Residents' Association fee HK\$40 and a refundable deposit HK\$1,000. Penalty will be imposed on the loss of room key, any damage done to any properties that belong to the hostel and will be deducted from the hostel deposit. The remaining deposit will be refunded at the end of the residential period.

F. Payment Arrangement

Billing notification will be issued by the Finance Office of the University to residents by emails. Please settle the payment on time.

G. Rules for using Electrical Appliances

1. Residents should not use sizeable electrical appliances such as coolers, ovens, micro-wave ovens etc. in student bedrooms.
2. Residents intending to use sizable electrical appliances should first obtain agreement from their roommates and approval by the warden. Relevant charges must be paid before using the appliances. Use of non-approved electrical appliances is liable to a fine.
3. For the sake of the hostel's collective interest, the size of TV set and refrigerator to be used should not exceed 24" and 30" respectively. A heater should not exceed 1000W. Charge of HK\$280 per year will be imposed on each appliance and deducted from the hostel deposit.
4. If permission is granted by the warden to use other sizable electrical appliances with high power consumption, surcharge will be imposed.
5. All electrical appliances must meet the safety standards of the Electrical & Mechanical Services Department.

H. Student Hostel Regulations

Residents must always pay attention to the Student Hostel Regulations and the Pandemic Prevention Measures and Special Regulations of United College. For those who violate the regulations, a warning letter will be issued by warden or the College and relevant penalties will be imposed. Severe cases will be expelled from hostel without refund of any kind, further penalties may be meted out by the College Disciplinary Committee. Please read the regulations carefully before checking into hostels.

[Anti-pandemic Measures and Special Regulations in Student Hostels 2022-2023](#)

[Hostel Regulations for Regular Term Residence](#)

23 September 2022