

**UNITED COLLEGE
THE CHINESE UNIVERSITY OF HONG KONG**

INFORMATION SHEET FOR VISITING FLATS AT UC STAFF RESIDENCE

ADDRESS

United College Staff Residence, Residence Road, The Chinese University of Hong Kong, Shatin, NT.



PARKING AND TRANSPORTATION

One designated parking space will be provided for each flat. The United College Staff Residence (“The Residence”) is conveniently linked by the shuttle bus to all parts of the University, including canteens, bank, supermarket, bookstore and MTR University Station. School bus no.3, 4, 6B, 8, N, H and shuttle light bus stop at the bus stop outside the Residence. Please refer to the timetable of school bus at <https://www.transport.cuhk.edu.hk/> for detailed schedule.

FACILITIES

All flats are air-conditioned and fully furnished, complete with LP gas cooker, refrigerator, washing machine, microwave oven, dehumidifier, electric heater, television and DVD player. Bed linens and general kitchen utensils are provided. There are also telephone lines, internet and Wi-Fi connections.





ROOM RATE

Flat / Room	Type	Approx. size	Room rate (include the utility expenses)
B1, B2, C1, C5	Two-bedroom flat with a bathroom, a kitchen and a laundry area, which can comfortably accommodate a family of 3.	650 sq. ft.	HK\$3,500 per week
A1, D1	Three-bedroom flat contains a suite with private bath and lavatory, and two other bedrooms, a bathroom, a kitchen and a laundry area, which can comfortably accommodate a family of 4.	1,015 sq. ft.	HK\$5,600 per week
A1, D1 (Room 1)	A suite with one double bed, private bath and lavatory. Shared living room, kitchen and laundry area	200 sq. ft. (Room)	HK\$2,100 per week
A1, D1 (Room 2,3)	A room with one single bed, shared living room, washroom, kitchen and laundry area	100-120 sq. ft. (Room)	HK\$1,300 per week

RENTAL PERIOD

The rental period is from one week (minimum) to 16 weeks (maximum). The check-in time is after 12:00 noon on the first day and check-out time is before 12:00 noon on the last day of booking. A booking week is seven calendar days, inclusive of all intervening Saturdays, Sundays and public holidays.

ROOM RESERVATION AND RENTAL PAYMENT

Only reservations made by the host departments and/or units of The Chinese University of Hong Kong will be accepted. Each department / unit can only reserve 1 visitor flat or 2 rooms at the same time. Applicant should submit a booking form 2-24 weeks before the scheduled check-in date. A non-refundable deposit of HK\$2,500, either through interdepartmental transfer or by crossed cheques, should be forwarded together with the booking form. Applications without a deposit will NOT be processed. The remaining balance should be settled one month before the scheduled check-in date. All rentals paid are non-refundable and non-transferable.

CANCELLATION OF BOOKING

Deposits will not be returned to a department for cancellation of the reservation. In the event that the flat becomes unsuitable for dwelling due to unforeseeable circumstances beyond reasonable control, the unused portion of the deposit and/or rental will be refunded. The College will not be liable for any other form of compensation.

SERVICES

No domestic service will be provided. General cleaning materials, personal hygiene items will NOT be supplied. Occupants are required to take their domestic refuse to the garbage depot located at the carpark for disposal.

RESPONSIBILITIES OF THE VISITORS

The visitors and the accompanied persons must not use, or cause or permit the flat or any part thereof to be used, for any purposes reasonably considered to be undesirable by United College. The visitors cannot alter the fixtures and furniture of the flat and leave any furniture or appliance that is not belonged to the flat. The visitors must also abide by the laws of Hong Kong Special Administrative Region.

RESPONSIBILITIES OF THE HOST DEPARTMENT / APPLICANT

The host department / applicant will be responsible for any and all lost and damages done by the visitors to the appliances, furniture and fixtures of the flat. United College reserves the right to charge the host department / applicant all expenses required for repairing and fixing the damages, and removal of furniture or appliances that do not belong to the flat.

ENQUIRY

For enquiry and reservation please contact Mr. Ben Law at 3943 7573 / Benlaw@cuhk.edu.hk

United College reserves the right to revise the room rate and general information without prior notice.