



香港中文大學  
聯合書院  
UNITED COLLEGE  
THE CHINESE UNIVERSITY OF HONG KONG

## 2023-24 GEUC 1000 “College Assemblies”

### Important Notes before Attending College Assembly

1. After attending an assembly, students should record their attendance by tapping his/her own CU Student Cards on a College’s card-reader device **before leaving** the venue.
2. Students should complete an evaluation questionnaire after each College Assembly for attendance record and opinion collection.
3. To ensure seat availability for students with registered e-tickets, **only those registered students will be admitted** to the venue.
4. Students being absent due to medical reasons or a time clash with academic events (e.g. examinations or interviews) can **apply for leave within one week**. A written application letter with supporting documents (e.g. medical certificates, letters/emails of Departments/academic units) should be submitted in person to DSO.
5. If students miss a registered College Assembly of his/her without valid reason, the absentees’ ticket will be released after 3 working days of each event held. Students should take their responsibility and **are strongly advised to re-registered for another session asap** to fulfil the College Assembly Attendance Requirement.
6. For enquiry, please contact DSO by email [CollegeAssembly.UC@cuhk.edu.hk](mailto:CollegeAssembly.UC@cuhk.edu.hk) or phone at 39437575 / 39431750.