

Daniel J Edelman Holdings is now offering 1-2 vacancies of summer interns from June to August 2025 to United College Students from Faculty of Arts/ Marketing/IBBA/ Economics/Journalism & Communication:

Name of Firm/ Organisation	Daniel J Edelman Holdings
Job title	Brand/ Corporate Internship
No. of Vacancies	1-2
Job Description	<ul style="list-style-type: none"> • Media relations: monitoring, event coordination, press kit preparation. • Assist in project setup and coordination. • Draft press releases, pitch emails, and client reports.
Experience and Qualifications	<ul style="list-style-type: none"> • Graduate in or pursuing any university degree (any degree in Marketing, Public Relations and Communications, Language & Translation, Economics or Business focus is preferred). • High level of attention to detail. • Ability to learn and master new concepts quickly. • Excellent time management skills, ability to multi-task and prioritize work, and a keen sense of delivering completed projects in a timely manner. • High proficiency in Microsoft Excel, PowerPoint, Word. • Any experience in PR agency or in-house marketing/communications role will be an advantage. • Previous experience and motivation to learn design/photoshop skills or using social media monitoring or other digital analytics tools (Google Analytics, Facebook analytics) is a plus. • Good understanding about local/regional media landscape and influencers is a plus . • Excellent spoken and written English and Chinese is a must, fluency in mandarin is a plus. • Able to work for 3 days per week with a minimum contract period of 3 months.
Working Period	June to August 2025
Working Hours	3days
Work Address	701 Central Plaza, 18 Harbour Road, Wanchai, Hong Kong
Application Method(s)	Submit your CV and job application to: https://jobs.lever.co/djeholdings/db6a4f43-7a81-44ba-b430-b330aaddfa7f
Application deadline	from March to late April

Daniel J Edelman Holdings is now offering 1-2 vacancies of summer interns from June to August 2025 to United College Students from Faculty of Social Science/Marketing/IBBA/Mathematics/ Statistics:

Name of Firm/ Organisation	Daniel J Edelman Holdings
Job title	Research Intern
No. of Vacancies	1-2
Job Description	<ul style="list-style-type: none"> • Primary research: planning, data collection, report writing. • Secondary research: Manage media monitoring projects and analyze coverage metrics
Experience and Qualifications	<ul style="list-style-type: none"> • Candidate must be available for at least 3 working days per week during term time. Full-time internship during term time is preferred. • Bachelor's degree in or pursuing communications, marketing, business, psychology, economics, social sciences, mathematics and statistics or related area of study. • Familiarity with qualitative and quantitative research and analysis is highly preferred. • Ability to learn and master new concepts quickly. • Demonstrated ability to use online tools to perform online desk research. • Excellent reading, writing, editing, and data interpretation skills. • Excellent spoken and written English is a must, fluency in mandarin is a plus. • Great interpersonal communication skills; articulates ideas clearly and professionally, both in person, in writing, and over the phone. • Strong time management skills and ability to work under pressure; able to consistently meet deadlines on reports and projects.
Working Period	June to August 2025
Working Hours	3days
Work Address	701 Central Plaza, 18 Harbour Road, Wanchai, Hong Kong
Application Method(s)	Submit your CV and job application to: https://jobs.lever.co/djeholdings/6021af5b-5563-41b0-a2f3-f03c21fe3d7d
Application deadline	from March to late April

Daniel J Edelman Holdings is now offering 1-2 vacancy of summer interns from June to August 2025 to United College Students from Faculty of Arts/Marketing/IBBA/ Economics/Journalism & Communication:

Name of Firm/ Organisation	Daniel J Edelman Holdings
Job title	Financial Communications Internship
No. of Vacancies	1-2
Job Description	<ul style="list-style-type: none"> • Contribute to new business proposals and client presentations • Research financial markets and strategic situations • Media monitoring and analysis to inform stakeholders of industry trends.
Experience and Qualifications	<ul style="list-style-type: none"> • Proactive attitude and eagerness to learn. • Strong written and verbal communication skills. • Excellent research and analytical skills. • Ability to work well in a fast-paced environment and manage multiple tasks simultaneously. • Knowledge of the financial markets is an advantage but not necessary - interest in learning is key. • Fluent English is a must. Any additional languages will be a plus.
Working Period	June to August 2025
Working Hours	3days
Work Address	701 Central Plaza, 18 Harbour Road, Wanchai, Hong Kong
Application Method(s)	Submit your CV and job application to: https://jobs.lever.co/djeholdings/3e62201c-24b6-41d3-9583-73c91dc7af7af
Application deadline	from March to late April

Harmony House is now offering 2 vacancies of summer interns from June to August 2025 to United College Students majoring in IBBA and Journalism & Communications:

Name of Firm/ Organisation	Harmony House
Department/Unit	Jockey Club Harmony Link Domestic Violence Prevention Centre
Job title	Fundraising and Corporate Communication Assistant
No. of Vacancies	2
Job Description	<ul style="list-style-type: none"> • Support the team to coordinate, implement and monitor a variety of events, fundraising programs, media and branding activities in relation to the 40th Anniversary Celebration of the Agency • Provide logistics support for corporate communications, including but not limited to corporate collaterals, annual report, presentation materials, press release, advertisements, corporate website updates, social media posts, etc. • Provide administrative and secretarial
Experience and Qualifications	<ul style="list-style-type: none"> • Study in Communications/ Public Relations/ Marketing or related field • With relevant experience in fundraising/ event management/ corporate communications is advantage • Have a good command of written and spoken English and Chinese (Cantonese/Mandarin) • Proficient in MS Office applications • Knowledge of graphic software such as AI and Photoshop or experience in digital marketing is an advantage • Good interpersonal and presentation skills • A passion to work for vulnerable individuals
Working Period	June to August 2025
Working Hours	8 hrs x 5 days
Work Address	Wing B, G/F, On Wah House, Lok Wah (South) Estate, Kwun Tong, Kowloon, Hong Kong
Application Method(s)	Email cover Letter with CV to: hhcerc@harmonyhousehk.org
Application deadline	15 April 2025

Fortune Insight is now offering 1-3 vacancies of summer interns from June to August 2025 to United College Students majoring in Journalism & Communications:

Name of Firm/ Organisation	Fortune Insight
Department/Unit	Business Development
Job title	Business Development Intern
No. of Vacancies	1-3
Job Description	<ul style="list-style-type: none"> • Direct and oversee the Company's business • Implement business strategies and plans that align with the short- and long-term objectives developed in tandem with CEO • Maintain day-to-day management oversight • Monitor performance and take corrective measures when necessary, and prepare detailed updates and forecasts • Build and maintain trusting relationships with key customers, clients, partners, and stakeholders
Working Period	June to August 2025
Working Hours	Flexible
Work Address	Exchange Tower, No.33 Wang Chiu Road, Kowloon Bay
Application Method(s)	Email cover Letter with CV to: michael.ng@wavemediahk.com
Application deadline	31 December 2025